

Repeating Groups Example

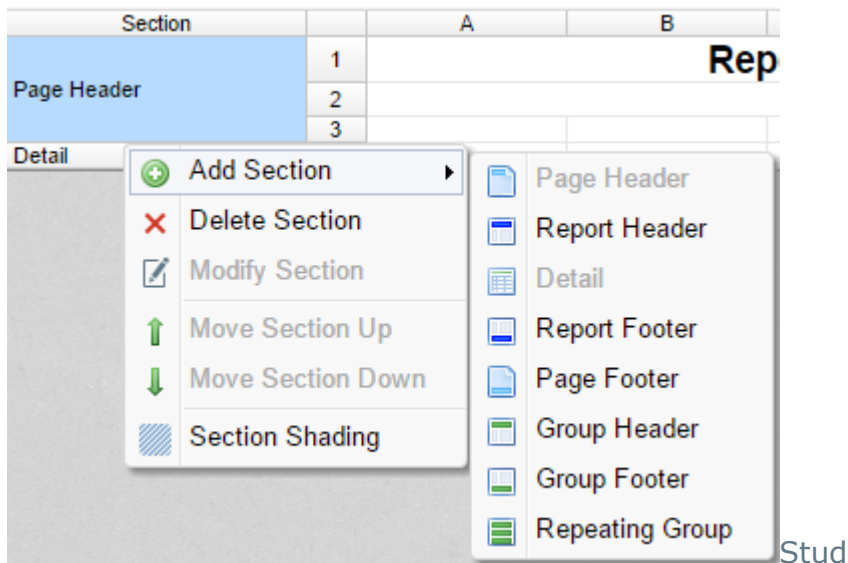
**Note: This example will use 'Exago University' data, not 'Northwind'

Take the following report as an example

Section		A	B	C
Page Header	1	Repeating Groups		
	2			
	3			
Header: Professors	4	Professors.First Name		
Repeat group for each: Professors				
Header	5	Advisee Name		
Detail	6		Students.First Name	
Footer	7			
Repeat group for each: Professors				
Header	8	Course Title		
Detail	9		Classes.Title	
Footer	10			

The subsequent steps will show how to use **Repeating Groups** within a standard report setting

1. Apply sorts based on what you would like your **Repeating Group** to be on
2. Add **Group Header** for what you wish to group by



3. Select the **Category** you wish to group by. This will be the **Category** on which you applied a sort in **Step 1**. In this instance, the **Category** is **Professors**

- Enter the information you wish to appear in each **Group Header**. In this instance we will be making the header be the professor's first name **{Professor.FirstName}**
- Next we will add our **Repeating Group** for each **Group Header**. The **Repeating Group** will be for each **Data Category**, much like the **Group Header** mentioned in

Section		A	B	C
Page Header	1	Repeating Gr		
	2			
	3			
Header: Professors	4	Professors.First Name		
Detail	5			

+	Add Section	▶	Page Header
×	Delete Section		Report Header
✍	Modify Section		Detail
↑	Move Section Up		Report Footer
↓	Move Section Down		Page Footer
▨	Section Shading		Group Header
			Group Footer
			Repeating Group

Section		A	B	C
Page Header	1	Repeating Groups		
	2			
	3			
Header: Professors	4	Professors.First Name		
Repeat group for each: Professors				
Header	5			
Detail	6			
Footer	7			

- In this instance, we will provide the name of the professor's advisees **{Students.FirstName}** per each **{Professor.FirstName}** as well as the course title **{Classes.Title}** per each **{Professor.FirstName}**

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Repeat group for each: Professors				
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Footer	10			

The output for this example will be as follows

Repeating Groups

Avis	Advisee Name	Christina Kurt
Course Title		Contemporary French Thought
Roslyn	Advisee Name	Rick Neil
Course Title		Introduction to Human Rights
Ashlee	Advisee Name	Pedro Julie Rita
Course Title		Intermediate Italian II
Penelope	Advisee Name	Lynda Rosetta
Course Title		Digital Imaging
Emilia	Advisee Name	Jose Maurice
Course Title		Fiction Workshop
Ted	Advisee Name	Guy Virginia Beth
Course Title		Organic Chemistry