

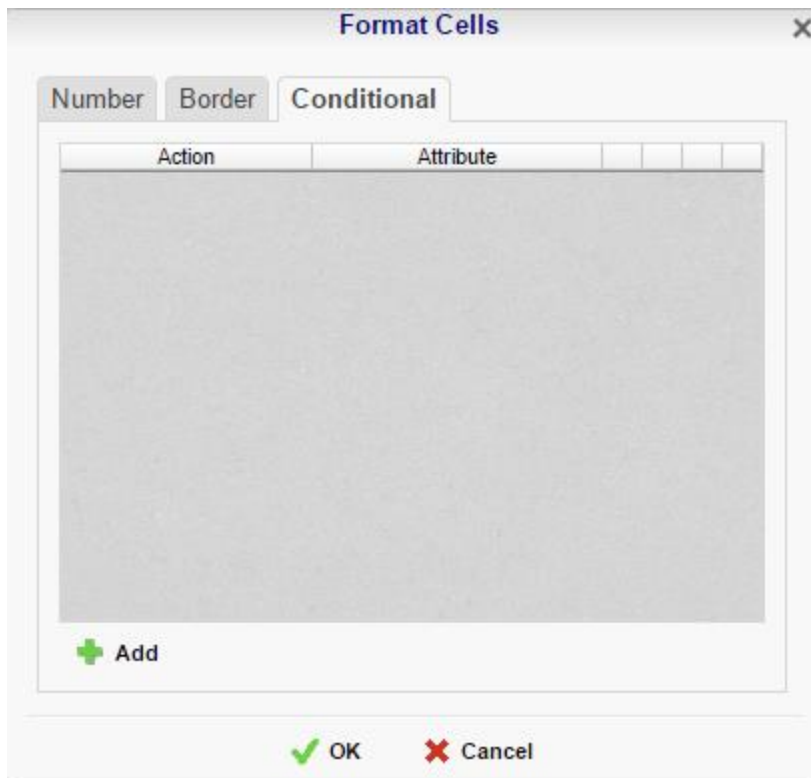
Conditional Formatting Example

Take the following report as an example

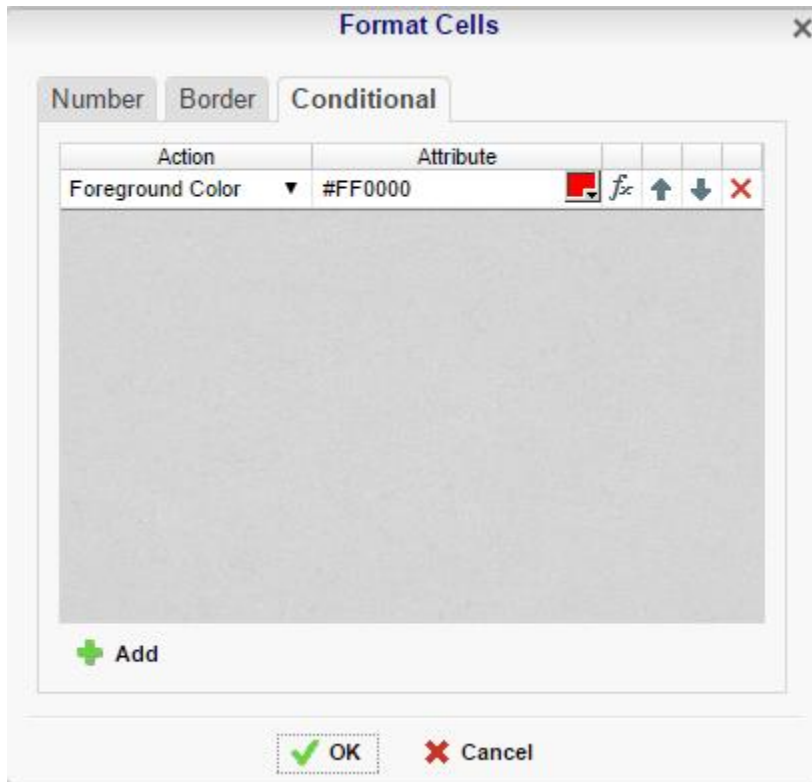
Section		A	B
Page Header	1	Conditional Formatting Example	
	2		
	3	First Name	# of Orders
Detail	4	Employees.FirstName	Orders.OrderID
Footer: Employees	5	Employees.FirstName	=aggCount({Orders.OrderID})

The subsequent steps will show how to apply **Conditional Formatting** to desired cells in the report, in this case

1. Right-click on desired cell, select "Format Cells"
2. In the Conditional tab:
 - a. Select an Action from the dropdown, choose an Attribute, and assign a function



3. For this example, we will illustrate changing the foreground color of any cells that return a value of **less than 100**
4. Select "Foreground Color" as action
5. Set attribute to designated Hex value or choose from color palette
6. Click formula editor, in Formula Box enter `CellValue() < 100`
7. Click "OK", then "OK" again



Once formatting has been applied, you can export to your desired format.

Table on HTML Export:

Conditional Formatting Example	
First Name	# of Orders
Andrew	96
Anne	43
Janet	127
Laura	104
Margaret	156
Michael	67
Nancy	123
Robert	72
Steven	42